



## MEREDITH BEAR

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http://www.dumd.edu/~bear0056/

### ACCOUNTING & FINANCE PROFESSIONAL

*Self-motivated, results-oriented professional with experience in loss prevention management and administration, seeking challenging entry level position in Finance/Accounting. Goal-oriented, analytical Finance major with expertise in cash auditing, finance analysis, accounting procedures, and business administration. Astute ability to meet tight deadlines in a fast-paced environment.*

#### Education

**Bachelor of Business Administration; Bachelor of Accounting** 05/2006

University of Minnesota – Duluth, UMD

Major: Finance with Honors; GPA: 3.57/4.00;

Dean's List for Academic Excellence 5/6 semesters

**Undergraduate Research Opportunity Program Grant** 2006

"Future Versus Cash Market Volatility"

Relevant Courses: Corporate Finance ✎ Managerial Finance ✎ Portfolio Analysis

✎ International Finance ✎ Strategic Management ✎ Futures Markets

**UMD Study in England Program** 09/2003–05/2004

University of Birmingham, England

#### Professional Experience

**Loss Prevention Supervisor/Loss Prevention Officer** 2006–2014

Having Fun Family Amusement Park – Proctor, MN

*Charged with supervision of loss prevention for an amusement park supervising 20 employees.*

*Promoted to Supervisor due to exceeding loss prevention objectives by 30% within 6 months of hire.*

- Review daily cash summary and resolved cash overages and shortages from the previous day
- Efficiently conduct cash audits to review cash handling procedures of employees for accuracy
- View surveillance tapes for detection of proper procedures and instances of theft
- Conduct void spot checks to encourage proper documentation procedures
- Analyze per capita sales information for trends and differing activity from previous years
- Dynamically communicate with managers, supervisors, and coworkers to resolve instances of loss, theft, and company policy violations while encouraging a stringent code of ethics and integrity
- Prepare weekly schedules and resolve any scheduling conflicts to meet needs of employees

**Secretary** 2003–2005

Investment Club, UMD

- Effectively planned and implemented winter fundraisers using astute organizational skills, which exceeded fundraising goals by 25%
- Collaborated with other officers to coordinate plans and set goals for the year
- Efficiently scheduled, organized, and led meetings concerning the interests and club goals

#### Community Leadership

UMD Business Administration Club ♦ Intramural Broomball ♦ Softball Captain ♦ Soccer Captain

*References & Portfolio Available Upon Request*

